



NORTHWEST SUBURBAN REMODELING FAIR

Beth C. W. Nelson, Manager

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This year marks the 20th Anniversary of the Northwest Suburban Remodeling Fair!

Be sure to complete the enclosed paperwork to be considered for a booth at the 20th Annual Northwest Suburban Remodeling Fair on March 31st. Booths fill quickly - each year it is necessary to decline potential exhibitors due to space limitations (***New! Double booths will be accepted.***).

The purpose of the Fair is to encourage homeowners to make improvements to their properties. The Fair has proven to be an excellent opportunity for members of the home improvement industry to demonstrate the benefits of their products and services to approximately 1,500 Fair attendees. As an exhibitor, you receive: program listing, draped 8' table, and 2 chairs.

In order to be considered for a booth, **complete the enclosed Lease and Classification Sheet and return to: Northwest Suburban Remodeling Fair, Beth Nelson, 4630 Churchill St. #1, St. Paul, MN 55126. A check for the total booth cost must be included for your lease to be considered. Make check payable to: Northwest Suburban Remodeling Fair.** Please note cancellation policy. Specifics:

1. **Booth Fee. Single booth - \$295; double booth - \$590.** *Your check must accompany your paperwork.* Booths are approx. 9' x 9'.
2. **Website.** As a benefit to exhibiting, your company will be listed on our website with a link to your website (if applicable). Please provide your website on the Booth Lease in order to take advantage of this benefit.
3. **Electricity.** The opportunity to use electricity will be opened up to all booths this year – it is mandatory to provide your own extension cords and power strips as outlets may not be directly behind your booth. **There is an additional \$25 fee** for electricity; if signing up for electricity, submit a check in the amount of \$320 (single booth) or \$615 (double booth).
4. **Exhibitor Classification Sheet. This must be completed and mailed with your lease/booth fee.**
5. **Application.** Only complete applications (booth lease, exhibitor classification sheet and check(s) made payable to Northwest Suburban Remodeling Fair) will be considered by the Exhibitor Admissions Committee. *To ensure a quality Fair, with a good mix of vendors, the Committee reserves the right to determine which companies will be accepted for booth space.* If you are not accepted, your check will be returned. Acceptance notification will go out no later than February 6th.

Sincerely,

Beth C. W. Nelson
Manager